

# BEECHFIELD MEDICAL CENTRE - PATIENT PARTICIPATION GROUP

## ANNUAL GENERAL MEETING - TUESDAY 9 MAY 2017 FROM 1830

### 1. In Attendance:

Clive Green	Acting Chair
Linda Walters	
Kate Sanders	
Tony Wright	
Ruth Hunter	
Gwyn Matthews	
Richard Matthews	
Rosemary Lloyd	
Melissa Lawson	IT and Compliance Manager
Don McGeorge	Practice Manager/Secretary

### 2. Report from the Outgoing Chair:

Clive reported that the group had met on 6 occasions over the past 12 months, with numbers in attendance ranging from 3 to 8. The group had maintained membership of the NAPP, funded by the practice, and had 1 presentation from an external agency (Sortified). The group had continued to be updated on practice developments by the Practice Manager and IT Manager, and Clive had continued to attend meetings of CCG Cluster Group. PPG Surgeries had now been instigated, Terms of Reference and a Constitution had been revised and agreed and the group were continuing to work on/develop a web presence.

Clive felt that it had been a busy year, at times frustrating, but ultimately the group was moving forward with an energetic group of individuals.

### 3. Appointments:

- a. **Chair.** There being no other candidates, Clive Green was ratified as the Chair for the year ahead.
- b. **Vice Chair.** There being no other candidates, Tony Wright was ratified as the Vice Chair for the year ahead.
- c. **Secretary.** There being no volunteers, Don McGeorge will continue in this role.
- d. **Treasurer.** No appointment was made.

### 4. Incoming Chair's Address:

Clive discussed his vision for the year ahead, details of which are in the notes of the Ordinary Meeting that followed the AGM.