

**PATIENT PARTICIPATION GROUP  
TUESDAY 7 NOVEMBER 2017 FROM 1830**

**NOTES OF THE MEETING**

**In attendance:**

Clive Green  
Tony Wright  
Glenys Bower-Macer  
Kate Sanders  
Graham Grantham  
Linda Walters  
Ruth Hunter  
Rosemary Lloyd

**Chair**  
**Deputy Chair**

Melissa Lawson  
Don McGeorge

Practice IT/Compliance Manager  
Practice Manager and Secretary

**Apologies:**

Mark Underwood  
Stephanie Franks  
Ruth Taplin  
Margaret Hand

1. The Chair welcomed all to the meeting, and particularly Graham Grantham to his first one!

**2. Notes of the Previous Meeting held on 5 Sep 17**

a. It was agreed that the notes were an accurate reflection of the meeting.

b. **Patient and Public Council.** Don advised that the previous meeting had confused the issue of the CCG and the CCG's PPG/PPCI commitments and he had obtained clarification since then. The bottom line of this was that the CCG continued on its current course, although was collaborating more and more with other local CCGs on various projects. The PPCI however, was a different issue and this was in fact making changes to its structure and modus operandi.

**3. PPG Surgeries**

**Chair**

Linda and Glenys had attended the surgery to drum up interest in the PPG Newsletter, with some considerable success, achieving over 50 sign ups in a relatively short space of time. This had been achieved by separating and then simply discussing the willingness of patients to join the readership list for the Newsletter – and it had worked really well. It was agreed that this would make

most sense for the future, as it was the aim of the group to increase the list, eventually, to 1000.

Further surgeries were planned for 17 November (TW and GBM) and 1 December (CG and GG).

#### **4. Website Contributions and Newsletter**

**Chair/TW**

A discussion ensued in relation to contributions to the Newsletter and TW made the point that if individuals said that they would provide something, then it was important that they actually did as he and CG were not in a position to act as authors for all content. He felt that if individuals said that they were going to provide input, then it was important that they actually did so, otherwise there editing and manging the project became impossible.

Margaret Hand had agreed to provide some input with regard to “People at the Practice” and this had not materialised, although DMcG was of the view that she had arranged meetings with individuals but workload pressures at the practice had thus far precluded them taking place. GBM agreed that she had some interest and knowledge of Mental Health issues, and she would provide input for the future and TW would continue his Vaping column. DMcG asked for clarification over the Disclaimer he had asked to be a part of the Newsletter, and this would be in place for the future.

Post Meeting: ML had provided a range of information for inclusion over a protracted period relating to various Practice specific information, and Medical information.

#### **5. Healthwatch (Standing item)**

**DMcG**

There had been nothing to report or discuss at this meeting.

#### **6. Support Care and Digital Disenfranchisement**

**Chair**

CG discussed two recent initiatives for SLCCG with regard to Access Solutions for the Digitally Disenfranchised and Support of care Navigation. These attracted wide ranging thoughts, but the key to all of this was a development of “what was possible and might be considered” rather than anything that was actually in place or funded to be put in place. Copies of the Project Briefs are attached to these minutes.

#### **7. Flu Clinics**

**ML**

ML reported that this had been a successful Flu Campaign this year, with some 3300 vaccinations having been administered through a mix of formal large scale clinics, and opportunistically at the surgery. The campaign still had a further month to go, and we were on target to meet most of the aims set by both the CCG and NHS England. Feedback from the group confirmed that this was a very slick, well-organised and effective process, and it should continue to be advertised by both the Practice and in the PPG Newsletter.

## **8. Group Aims – Are they being met?**

**RH**

There continued to be confusion and concerns over the aims and direction of the Group, and its future viability. Although ML emphasised the positives that had been achieved over the period, there was concern that the general direction was hanging a lot on a Newsletter, rather than anything more tangible in working with the Practice and patients for the greater good.

This was a lengthy discussion, and many points were brought forward. Ultimately however it was agreed that it would be sensible for the Group to start liaising with other PPGs to find out what they did to generate interest and move forward, and Linda Walters undertook, with the agreement of the Group, to take this plan forward and report back.

**9. The date of the next meeting was agreed as Tuesday 16 January 2018 and, there being no other business to discuss, seasonal good wishes were shared and the meeting closed at 2010.**

### **POST MEETING:**

**Both Graham Grantham and Rosemary Lloyd have withdrawn from any further involvement.**